

Policy Number : 100.1118.104

Policy Revision Date : 2021-06-15

Policy Category : General Administrative

Policy Owner : Vice Dean for Medical Education, Associate Dean for Student Affairs

Policy Audience : Student Council

1. Definitions :

2. Medical Curriculum Committee Review :

June 15, 2021

3. Introduction / Purpose :

Geisinger Commonwealth School of Medicine has multiple regional campuses throughout the Geisinger and Guthrie Health System. Students are assigned to regional campuses based on a lottery process unless a student has been assigned to a particular campus based on participation in a Geisinger program, receipt of a scholarship, or unless a student has an approved exception.

4. Governance and Enforcement :

Vice Dean for Medical Education

5. Policy :

Each student is provided a random lottery number and given a regional campus assignment based on their position within the lottery. Regional campus assignments are communicated to students via email. Students presenting circumstances for consideration of specific geographic assignments will be reviewed prior to the lottery and include:

1. Care of dependent children and/or parent
2. A medical condition that requires ongoing care by local medical providers

Students that qualify for exceptions will be assigned to campuses prior to the lottery.

Please note that Geisinger Commonwealth School of Medicine is an evolving institution and the exact timing of the campus assignment lottery may vary from year to year and as additional campuses become available. Some students may have the opportunity to change campuses based on this availability, unless they are receiving a scholarship designating a specific regional campus. It is our hope that this will be accomplished by asking for volunteers; however, Geisinger Commonwealth School of Medicine reserves the right to reassign students at any time.

In the event of a major life change, as defined above, a student may request a change in regional campus assignment by petitioning the Associate Dean for Student Affairs. Changes in regional campus assignments will be considered under extraordinary circumstances only, will be rarely applied based on the criteria described above and is dependent on campus capacity. The student requesting the change will generally be notified in writing within 30 days of the request.

6. Key Stakeholders :

Student Council