

Policy Number: 301.1022.101

Policy Revision Date: 2022-3-8

Policy Category: Academic

Policy Owner: Vice Dean for Medical Education

**Policy Audience: Students, Faculty and
Administration**

1. Definitions:

2. Medical Curriculum Committee Review:

Medical Curriculum Committee Review and Approval: March 8, 2022

3. Introduction / Purpose:

LCME Standard 9.6 Setting Standards of Achievement: A medical school ensures that faculty members with appropriate knowledge and expertise set standards of achievement in each required learning experience in the medical education program.

Grading in Phase 3/M4 Academic Year of the curriculum uses a combination of the grades of Honors, High Pass, Pass and Fail depending on the rotation/course.

Students must pass each component of the rotation/course as defined in the M4 syllabi and/or M4 Handbook in order to pass the rotation/course. A grade of Incomplete must be resolved according to the Committee on Academic and Professional Standards Policy. A grade of Fail must be remediated according to the Committee on Academic and Professional Standards Policy and Remediation Policy.

4. Governance and Enforcement:

Vice Dean for Medical Education

5. Policy:

Grading:

The criteria for final grades of Honors, High Pass, Pass and Fail as well as the minimum requirements for passing a required rotation/course are outlined in the specific course syllabus. Students should review this information in detail prior to beginning the rotation/course

Required clinical rotations under the supervision of GCSOM faculty are graded as Honors, High Pass, Pass or Fail unless otherwise noted in the rotation/course syllabus.

Electives/Away rotations are graded using Honors, High Pass, Pass or Fail. Students must pass each component of all rotations/courses as outlined in the syllabus to pass the rotation/course. Final rotation/course grades are determined by the course directors/UME Lead overseeing the rotation/course.

Failing Grade:

For any rotation/course, a failure to meet passing standards for specific criteria may result in a grade of Fail. A grade of Fail must be remediated according to the Committee on Academic and Professional Standards Policy and Remediation Policy.

Failing grades that have been successfully remediated are noted as F/P on the student's transcript.

Incomplete Grade:

An Incomplete is a temporary grade, recorded by the Course Director/UME Lead when the student must complete a finite amount of work in order to satisfy the learning objectives without re-enrolling in the course. Grades of Incomplete may be made up with the permission of CAPS.

1. A grade of incomplete must be entered at the end of 42days for students who have not completed the requirements of the clerkship, or who have been granted a delay or excused absence.
2. An incomplete grade appears as an "I" on the transcript until the required work has been successfully completed and then is converted to the final grade.

Grade Appeal

The process for appealing a grade is specified in the Student Grievance Regarding Grades Policy.

6. Key Stakeholders:

Students, Faculty and Administration