

Student - Policy on Narrative Assessment

Policy Number: 301.1014.103

Policy Revision Date: 2022-05-24

Policy Category: Academic

**Policy Owner: Associate Dean for Education
Administration**

Policy Audience: Students, Faculty, Administration

1. Definitions:

Narrative Assessment is defined as the use of written comments from faculty that assess student performance and achievement in meeting the objectives of a course or clerkship. (*Consistent with the LCME definition*)

2. Leadership Council Review:

Medical Curriculum Committee Review:

3. Introduction / Purpose:

Purpose:

The goal of this policy is to establish the requirement for narrative assessment and to provide guidance to faculty in completing the assessment to promote a well-rounded view of a student's achievement.

The Medical Curriculum Committee will be the faculty body responsible for oversight of the assessment of the students, including compliance with the narrative assessment requirements in this policy. This policy applies to the LCME element 9.5 (narrative assessment).

4. Governance and Enforcement:

Curriculum and Registrar's Office

5. Policy:

A narrative description of a medical student's performance will be included as a component of the assessment in each required course and clerkship of the medical education program whenever the teacher-student interaction permits this form of assessment.

The types of teacher-student interactions which are considered sufficient to permit this form of assessment include:

1. Small group facilitation sessions totaling six or more hours with the same students and facilitator.
2. Other types of facilitated small group discussions with 12 or fewer students totaling six or more hours with the same students and facilitator.
3. Preceptorship (clinical or non-clinical) experiences with three or fewer students totaling eight or more hours.

Any required course or clerkship which contains one of the above types of teacher-student interaction will use at least one narrative description of each medical student's performance. Other courses and clerkships must also include narrative assessment if teacher-student interactions permit it, even if the type of interaction is not listed here.

The course and clerkship directors (or his/her designee) will be responsible for determining if their course or clerkship:

- a. Contains a type of teacher-student interaction listed above and must include narrative assessment.
- b. Contains another type of teacher-student interaction that allows for narrative assessment.
- c. Does not contain any teacher student interaction that allows for narrative assessment and will not include narrative assessment.

The Medical Curriculum Committee is responsible for reviewing and approving the decisions of the course and clerkship directors.

6. Key Stakeholders:

Students, Faculty, Administration