

**Student Policy on Participation of Residents and Non-Faculty Instructors in Medical Student Supervision, Teaching and Assessment**



**Policy Number: 301.1016.100**

**Policy Revision Date: 5/24/2022**

**Policy Category: Academic**

**Policy Owner: Academic Affairs MD Program**

**Policy Audience: Students, Faculty, Residents, and Administration**

**1. Definition:**

**2. Leadership Council Review:**

Medical Curriculum Committee Review: May 24, 2022

**3. Introduction / Purpose:**

In a medical school, residents, graduate students, postdoctoral fellows, and other non-faculty instructors in the medical education program who supervise or teach medical students must be familiar with the learning objectives of the course or clerkship and are prepared for their roles in teaching and assessment. The medical school provides resources to enhance residents and non-faculty instructors teaching and assessment skills and provides central monitoring of their participation in those opportunities.

The purpose of this policy is to ensure that residents and non-faculty instructors receive adequate orientation to Geisinger Commonwealth School of Medicine's curriculum, course/clerkship specific learning objectives, and expectations regarding supervising, teaching and assessing medical students. All residents and non-faculty instructors are under the supervision of a Geisinger Commonwealth faculty member at all times.

**4. Governance and Enforcement:**

Medical Curriculum Committee (MCC)

## 5. Policy

### Scope and Applicability

This policy applies to all required courses and clerkships taught as part of the undergraduate medical education program.

Course and Clerkship Directors are responsible for ensuring that all residents and non-faculty instructors meet the requirements of this policy prior to supervising, teaching, and assessing Geisinger Commonwealth medical students.

### Prior to supervising, teaching and assessing Geisinger Commonwealth medical students:

- a. All incoming residents and fellows are required to attend graduate medical education orientation that includes instruction on supervision, teaching, and assessment.
- b. All residents and non-faculty instructors must receive and review the course/clerkship specific learning objectives at least annually, preferably at more frequent intervals.
- c. All residents and non-faculty instructors must receive and review the course/clerkship specific expectations regarding supervising, teaching, and assessing medical students at least annually, preferably at more frequent intervals.
- d. All residents must participate in department specific training opportunities regarding effective supervision, teaching, and assessment in medical education at least annually, preferably at more frequent intervals.

### Compliance Monitoring

To ensure that residents and non-faculty instructors are receiving the training and information necessary to work with GCSOM medical students, the Medical Curriculum Committee reviews an annual report documenting the residents who completed the annual required GOALS training that is an orientation for the residents of the GCSOM medical school curriculum. This report is provided by the Office of Faculty Affairs

Regional Associate Deans at each respective campus must submit a report to the Office of Faculty Affairs, which documents that all residents and non-faculty instructors have been oriented to the course/clerkship specific learning objectives, and the expectations regarding supervising, teaching, and assessing medical students, annually to the Medical Curriculum Committee.

## 6. Key Stakeholders:

Students, Faculty, Residents, and Administration