

GRADUATE MEDICAL EDUCATION - Policy & Procedures

Scholarly Activity: Publication Submission

Abstract Submission & Funding Request Form

	Date:	
Learner Info:		
House Staff Name:	PGY Level:	
Email Address (of communicating author):		
Program Specialty:	Total Number of Learners:	
Program Director Name:	Total of Learners that Used Funds: _	
Primary Research Mentor:	Total Funds Used:	
Abstract Info:		
Category of Scholarship: Basic Research QI Project	☐ Case Report	
Stage of Submission Type: Draft Final Version	with patient consent form included	
Proposed Publication Info: PLEASE SPELLOUT ALL INFORMATION – NO ABBREVIATIONS		
Submission Date:	z	
Note: Any abstracts submitted less than 1 week prior to the date above will not be n		
Article Title:		
Author(s):		
Funding Request: ☐ Case Report (\$250) ☐ PMID (\$500)		
By signing below, the Program Administrator certifies that the Program Direapproval for submission.	ector has reviewed this submission and gives h	is/her
Program Administrator:		
Print	Sign D	Date

Submit this form with abstract and other requested information to the GME Office via email or to MC 13-34 for Approval. Notification of approval will be received via email.

ABSTRACTS APPROVED FOR PRESENTATION:

If your abstract is accepted for publication, please fill out a Concur Request with all estimated expenses and attach this signed form with the abstract acceptance letter to the Concur Request.