

Last Revised**August 2020****I. Statement of Policy**

Acceptance for admission to the School of Nursing is based on the assessment of the applicant's potential to successfully complete the curriculum as indicated by the admission criteria.

II. Scope

Applicants to the School of Nursing

III. Procedure

- A. The applicant's potential to successfully complete the program will be assessed through a review of admission requirements (see policy B1).
- B. The director will review all high school transcripts to verify that they are official. If there is reason to believe that the diploma is not valid or was not obtained from an entity that provides secondary school education, the following will occur:
 1. Contact the State Department of Education that the school resides in to verify the validity of the school
 2. If the school is not listed as a secondary education institution, the student will be required to obtain a GED.
 3. If the high school diploma is from a foreign country, the Pennsylvania State Department of Education will be consulted.
- C. Availability of class openings will be considered.
- D. The admission committee will select the best candidates to offer program admission: those who demonstrate a commitment to the nursing profession and who have scholastic aptitude.
- E. Candidates will be notified in writing of the decision of the admission committee.
- F. All students who are accepted into the program will be required to pay the admission fee.
- G. Students will be required to complete and submit pre-entrance medical screening requirements (see Pre-entrance Medical Screening Requirements Policy).
- H. Students will be required to have current CPR certification that must be maintained throughout the program.
- I. Students will be required to have current malpractice insurance that must be maintained throughout the program. Students must show proof of medical insurance and this must be maintained throughout the program.

- J. Provisional acceptance means that an applicant must meet certain conditions in order to continue in the program. Failure to meet these conditions will result in revocation of the enrollment offer or involuntary withdrawal from the program.
- K. Students must submit and successfully pass all three background check types.
- DPW Child Abuse Clearance
 - PA State Police Criminal Record Check
 - FBI Criminal Background Check (CJIS Division) fingerprint based
1. If anything is positive on the Child Abuse Clearance or Criminal Background Record check [s], the applicant will forfeit acceptance into the program.
 2. Due to agreements with affiliating agencies, compliance with the “Older Adults Protective Services Act” is required. Therefore, students with a positive criminal record offense that are prohibited in this Act will not be accepted into the program.
- L. Applicants may be granted full-time admission into the 2-year program. Plan of study must be completed within 3 years of admission.
- M. Applicants must be able to show proof of US Citizenship or Permanent Residency of the USA if indicated.