Setting up your myGeisinger account to schedule a COVID-19 vaccine

If you’re in the PA DOH Phase 1A group because you’re a healthcare worker, you’re 65 or older, or you have a high-risk medical condition, you can schedule your COVID-19 vaccine and receive important appointment information through the myGeisinger patient portal.

If you’ve been cared for by Geisinger or have Geisinger Health Plan insurance and need to set up a myGeisinger account, here’s how to do it. (Note: When you’re setting up your myGeisinger account for the first time, be sure to use a web browser rather than the MyChart app.)

1. Visit myGeisinger.org and click Create account.

2. Enter the information needed to identify yourself and click Proceed.

3. Create your username and password and enter your account recovery contact info to complete your registration.

Don’t have a Geisinger medical record number (MRN)?

To request an MRN, fill out the form here. We’ll create an MRN for you and send you information to sign up for a myGeisinger account. Please note, it may take up to 3 business days to receive your MRN.
4. Then, enter your username and password to log into myGeisinger.

![Image of Geisinger login screen]

5. Enter the activation code exactly as it appears (the code is case-sensitive).

Or, instead of entering an activation code, select “I would like instant access to my online medical record” and answer an authentication quiz to verify your identity.

![Image of activation code entry screen]

If you have trouble activating your account with the authentication quiz, call 570-284-3657 and select the COVID vaccine option. Ask the representative to send you an activation link to set up your account.

When you log in for the first time, you’ll see this screen.

![Image of MyChart® app]

6. Click **Menu** and then **Schedule an Appointment**.

![Image of MyChart® menu with Schedule an Appointment option]

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7. Next, click **COVID-19 Vaccine: Available to Phase 1A, ages 65+ and those with high-risk medical conditions** (on the right side of the screen under “Schedule an appointment by selecting your reason for the visit”).

8. Complete the questionnaire to find out if you meet the requirements to be vaccinated right now.

9. If you meet the requirements, follow the steps to set up a time and location for your vaccination.

   **Note:** In the field below the question *What is the most important thing you want addressed during this visit?* enter “vaccine.”

10. When you’ve successfully scheduled your vaccination, you’ll see this screen.

   **Note:** Two doses of the COVID vaccine are required. When you receive your first vaccine, we’ll schedule you for your second dose at the same location, as you must have it a specific number of days after the first (Pfizer or Moderna vaccine: 26–42 days). Be sure to plan accordingly and choose the location that’s most convenient for you.

   If you don’t meet the requirements, check back often at [geisinger.org/COVIdVax](http://geisinger.org/COVIdVax) for up-to-date information on vaccine eligibility.