
Technology Information for NEGEA Conference

Welcome

Welcome to the NEGEA Conference at Geisinger College of Health Sciences! This page provides essential technology resources, Wi-Fi access instructions, and details about technical support to ensure a smooth experience.

Wi-Fi Access

Stay connected during the event:

- **Network Name:** Geisinger Guest
    1. Select **Geisinger Guest** from available networks.

Need Help?
Contact the IT Help Desk at **570-504-9671** or email **support@som.geisinger.edu**

Technology Support During the Conference

For assistance with Wi-Fi, or other tech issues:

- **Technology Support Desk:** 4th Floor East, Room 4033
- **Phone:** 570-504-9671
- **Email:** support@som.geisinger.edu
- **Onsite Support:** Visit the Tech Support Desk located in the 4 East tower, room 4033, from 7:30 am to 4:30 pm.

Welcome Presenters

Thank you for contributing to the success of our conference! This page provides essential technology tips, setup instructions, and best practices to ensure your presentation runs smoothly.

Before the Conference

- **Check Your Equipment**

    - Bring your windows laptop and any necessary adapters (HDMI, USB-C, etc.).
    - Ensure your device is fully charged and bring your power cord.
- **Update Software**
    - Install the latest updates for your operating system and presentation software (PowerPoint, Keynote, etc.).
- **Test Your Presentation**
    - Verify fonts, images, and videos display correctly.
    - Save a backup copy on a USB drive or cloud storage.

Onsite Technology Setup

- **Presentation Room Equipment**
    - Each room is equipped with:
        - Projector or large display screen
        - HDMI and wireless (AirMedia) connections
- **Connecting Your Device**
    - Plug into the provided HDMI cable or use the wireless presentation system.
    - If using wireless, the Crestron AirMedia application is required. Please pre-install the application on your Windows, IOS or Android device and then follow instructions provided by the onsite tech team.
- **Audio**
    - Microphones will be available for presenters.
    - Test audio levels before your session begins.

Presentation Tips

- **File Format**
    - Use standard formats (PowerPoint .pptx or PDF) for compatibility.
- **Embedded Media**

    - Test videos and animations in advance.
    - If your presentation has associated media, (images, video, audio) please have this media stored on your USB drive, rather than streaming from the internet.
- **Backup Plan**
    - Have a PDF version ready in case of technical issues.
