

Geisinger Health Plan PROMISe edit billing specifications

Geisinger Health Plan implemented specific claim edits beginning July 1, 2019, for GHP Family and GHP Kids (CHIP) claims. Those edits allow GHP to validate providers' PROMISe ID numbers based on a crosswalk.

GHP does not need the actual PROMISe ID number on the claim. However, several data elements are required on the submitted claim.

UB04

This must be filled in completely and accurately. Specifically:

- **Box 1:** List the servicing facility address with 9-digit zip code where the member is being seen. (Loop 2310E: The address would be on lines starting with N3 and N4 in that loop.)
- **Box 2:** List the full pay-to address, including the 9-digit zip code.
- **Box 56:** Include the servicing facility NPI #.
- **Box 57:** List the servicing facility taxonomy. Taxonomy must exactly match how the service location is enrolled with DHS Medicaid.

[This page](#) on the GHP website shows the UB04 data elements.

CMS1500 claim form

On every claim, list this information:

- **Box 17:** Ordering/referring provider name and individual provider NPI number (17b) EDI Loop 2310A (PCPs, OB-GYNs, etc. [self-referred services] need to have their own name listed with NPI #)
- **Box 24 J:** Rendering provider Individual or Group* NPI number (24Jb) and taxonomy (24Ja) EDI Loop 2310B (mid-levels are not to be submitted, as supervising physician info needs to be listed)
- **Box 32:** Service location name and physical address with NPI of service location listed in (32a) EDI Loop 2310C
- **Box 33:** 9-digit billing zip code along with Group NPI number (33a) and group taxonomy with (33b) EDI Loop 2010AA
- Provider NPI numbers on claim (ordering, rendering and prescribing) need to have a valid PROMISe ID number with DHS
- Provider NPI, taxonomy and 9-digit zip code numbers submitted on the claim will crosswalk to a valid DHS PROMISe number if everything matches (NPI, Taxonomy and 9-digit zip code)

If a claim has been denied due to PROMISe ID number edits, correct the data elements and submit a new claim to GHP.

**Use Group NPI for FQHC, DME/Prosthetics/Orthotics, Home Health, Audiology, ASC, Mental Health Facility, Dialysis, Hospice Center, Infusion Therapy, Lab, Radiation facility, Sleep Labs.*