How to make an InstaMed online payment

1. After logging into the employee service center, click on "Service Center," then "Online Premium Payment."

Geisinger
Health Plan

2. This will take you to the premium payment landing page. Select "Click here to access Paybill." This will take you to the InstaMed Automatic Payment Plan section, which users can edit or cancel.

▶ Paybill

1. Paybill allows you to make a single 'on-demand' payment, which will be processed immediately. You will need to revisit this service each time you want to make a payment. This service retains your banking information. If in the future you wish to make another single 'on demand' payment from Paybill, re-entry of this information is not required. You also have the option to change/modify your banking at any time.

2. This service will provide a payment confirmation number and the option to print the last screen for your records once you have initiated the payment. If not printed, please remember to record your confirmation number for your record keeping.

3. Paybill allows you to view history of your premium payments that were initiated through this on-line service.

Click here to access Paybill

InstaMed

Geisinger Health Plan

Geisinger Health Plan
100 N. Academy Ave., Danville, PA 17822-3251

Payment Plans

Automatic Payments
Automatically pay future statements or balances

> Geisinger Test Site
> MEDICO INDUSTRIES INC (101061811000)
>
> Automatic Payment Limit   Account Number
> $1,000.00   ************1111
>
> No payment scheduled at this time.
>
>   CANCEL   EDIT

CLOSE

3. Alternatively, users can select "Click here to access One Time Pay." This will take you to the one-time payment screen in InstaMed. Users can view their invoice by clicking on "View Statement" on the bottom-left of the screen.

▶ One Time Pay

1. One Time Pay allows you to make single payments, which will be processed immediately once you initiate the payment. This service does not retain your banking information. You must revisit this service to initiate each single payment and you will need to re-enter your banking each time this service is used.

2. This service will provide a payment confirmation number and the option to print the last screen for your records once you have initiated the payment. If not printed, please remember to record your confirmation number for your record keeping.

3. This service only provides a summary balance of your account so you will need to refer to your mailed premium bill for detail.

4. This service does not allow you to view history of your premium payments that were initiated through this on-line service.

Click here to access One Time Pay

InstaMed

Geisinger Health Plan

Geisinger Health Plan
100 N. Academy Ave., Danville, PA 17822-3251

1 Member account

Geisinger Health Plan

Member name   Member ID / Group #

                    ⦿ Pay Total Balance $4,188.95

                    ○ Pay Other   Amount

                    Payment Method   ▾

Your total payment

$4,188.95

PAY NOW

VIEW STATEMENT   REMOVE

4. You can also access e-statements from the premium payment landing page. Select "click here to access e-statements." This will take you to your e-statement history section, where you can view previous statements. Note: select "custom" from the drop-down menu to view prior statements from 3+ months ago.

▶ View Premium e-Statements

1. View Premium e-Statements allows you to see your monthly premium e-statement.

2. You will also be able to view your statement history should you need to see a prior month.

Click here to access Premium e-Statements

Statements		LAST 3 MONTHS ▾
GEISINGER HEALTH PLAN		$2,197.78 10/10/2019 ⋮
GEISINGER QUALITY OPTIONS, INC		$12,014.03 10/10/2019 ⋮
GEISINGER HEALTH PLAN		$4,538.42 09/09/2019 ⋮
GEISINGER QUALITY OPTIONS, INC		$10,608.12 09/09/2019 ⋮
GEISINGER HEALTH PLAN		$4,080.62 08/12/2019 ⋮
GEISINGER QUALITY OPTIONS, INC		$10,380.82 08/12/2019 ⋮