

**I. Policy:**

This policy addresses the process of evaluation of transferring credits.

**II. Purpose:**

The purpose of this policy is to provide information regarding transferring credits.

**III. Definitions:**

<b>TERM</b>	<b>DEFINITION</b>
Exhibit	A supporting document developed and maintained in a department other than the department requiring/authoring the policy.
Attachment	A supporting document that is developed and maintained by the policy writer or department requiring/authoring the policy.
Devised	The date the policy was implemented.
Revised	The date of every revision to the policy, including typographical and grammatical changes.
Reviewed	The date documenting the annual review if the policy has no revisions necessary.

**IV. Responsibility:**

A. Program Director

**V. JRCERT Standard Compliance**

1. Standard: 1.9

**VI. Process:**

1. The school will evaluate the transfer of credit earned at a JRCERT accredited radiography program, college, or university on an individual basis. Completed courses will be reviewed for the purpose of determining if each individual course is comparable to the school's curriculum.
2. Because admission requires a college degree or participation in a program that will award a college degree upon completion of this program it will be expected that general college education courses have been satisfactorily completed and therefore will not be transferred to be listed on the school's transcript.

**This policy will be revised as necessary and reviewed no less than annually based on devised date.**

Devised: 8/07

Last Revision: 2/16

Last Review: 8/15